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Geneva, 23 September 1991
Item 9(f) of the provisional agenda

INSTITUTIONAL, ORGANIZATIONAL, ADMINISTRATIVE AND RELATED MATTERS

Review of the calendar of meetings

Note by the UNCTAD secretariat

The attached draft calendar for the remainder of 1991, and for 1992, and the draft schedule for 1993, has been prepared in the light of discussions in the Informal Group on Calendar and Documentation which reports to the regular consultations of the Secretary-General of UNCTAD.

The calendar for the remainder of 1991 may require some adjustment as a result, in particular, of decisions to be taken on the timing of the first part of the 17th special session of the Board, and on the arrangements for the preparatory process for UNCTAD VIII.

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ANNEX

REVISED DRAFT CALENDAR OF UNCTAD MEETINGS[1/]

A. Draft calendar of meetings for the second half of 1991

	Date
TRADE AND DEVELOPMENT BOARD, 38th session, first part	23 September-4 October
TRADE AND DEVELOPMENT BOARD, 17th special session first part (preparations for UNCTAD VIII)	(3 days) Dates to be determined
Intergovernmental Group of Experts on Iron Ore, 5th session	21-23 October
INTERGOVERNMENTAL GROUP OF EXPERTS ON RESTRICTIVE BUSINESS PRACTICES, 10th session	21-25 October
WORKING GROUP ON INTERNATIONAL SHIPPING LEGISLATION, 13th session	11-19 November
COMMITTEE ON TUNGSTEN, 23rd session	18-22 November
TRADE AND DEVELOPMENT BOARD, 17th special session, second part	2-11 December
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Commodity conferences and other commodity meetings	As required (up to 23 weeks)
Working parties, study groups and expert groups	As required (up to 12 weeks)

1/ Meetings marked with an asterisk are deductible from the provision for "Working parties, study groups and expert groups". Unless otherwise indicated, all meetings will be held in Geneva. All meetings listed are subject to a written notification, which is normally dispatched 6 weeks before the opening date.

B. Draft calendar of meetings for 1992

	Date
UNITED NATIONS CONFERENCE ON TRADE AND DEVELOPMENT 8th session[2/]	8-25 February (Cartagena de Indias)
Ad Hoc Review Meeting on Bauxite, second session	2-6 March
Group of Experts on Multimodal Transport* (resolution 67(XIV) of the Committee on Shipping)	9-13 March or 2-6 March
WORKING PARTY ON THE MEDIUM-TERM PLAN AND THE PROGRAMME BUDGET, 21st session	9-13 March
[United Nations Sugar Conference, 1992]	[16-20 March][4/]
Joint Advisory Group on the International Trade Centre UNCTAD/GATT, 25th session [3/]	6-10 April
[United Nations Cocoa Conference, 1992, first part]	[30-March-16 April][4/]
TRADE AND DEVELOPMENT BOARD, 38th session, second part	21 April-1 May
COMMITTEE ON INVISIBLES AND FINANCING RELATED TO TRADE, 14th session, first part (Financing related to trade)	[4-12 May]
SPECIAL COMMITTEE ON PREFERENCES, 19th session	18-26 May
COMMITTEE ON ECONOMIC CO-OPERATION AMONG DEVELOPING COUNTRIES, 6th session	10-19 June
[United Nations Cocoa Conference, 1992, second part]	[6-17 July][4/]

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2/ Preceded by two days of pre-Conference consultations among senior officials, on 6 and 7 February.

3/ Listed for information

4/ Dates subject to confirmation. Listed for planning purposes.

B. Draft calendar of meetings for 1992 (continued)

WORKING PARTY ON THE MEDIUM-TERM PLAN AND THE PROGRAMME BUDGET, 22nd session	3-9 September
TRADE AND DEVELOPMENT BOARD, 39th session, first part	21 September-2 October
Intergovernmental Group of Experts on Iron Ore, 6th session	19-21 October
INTERGOVERNMENTAL GROUP OF EXPERTS ON RESTRICTIVE BUSINESS PRACTICES, 11th session	19-23 October
WORKING GROUP ON INTERNATIONAL SHIPPING LEGISLATION, 14th session	9-13 November
COMMITTEE ON INVISIBLES AND FINANCING RELATED TO TRADE, 14th session, second part (Insurance)	16-20 November
COMMITTEE ON MANUFACTURES, 13th session	30 November 8 December
COMMITTEE ON TUNGSTEN, 24th session	7-12 December

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Commodity conferences and other commodity meetings	As required (up to 14 weeks)
Working parties, study groups and expert groups	As required (up to 11 weeks)

C. Draft schedule of meetings for 1993

	Date
COMMITTEE ON SHIPPING, 15th session	11-19 January
WORKING PARTY ON THE MEDIUM-TERM PLAN AND THE PROGRAMME BUDGET, 23rd session	15-19 February
TRADE AND DEVELOPMENT BOARD, 39th session, second part	15-26 March
Joint Advisory Group on the International Trade Centre UNCTAD/GATT, 26th session[5/]	[19-23 April]
SPECIAL COMMITTEE ON PREFERENCES, 20th session	10-18 May
TRADE AND DEVELOPMENT BOARD, 40th session, first part	20 September-1 October
Intergovernmental Group of Experts on Iron Ore, 7th session	4-8 October
INTERGOVERNMENTAL GROUP OF EXPERTS ON RESTRICTIVE BUSINESS PRACTICES, 12th session	11-15 October
COMMITTEE ON TRANSFER OF TECHNOLOGY, 9th session	18-26 October
COMMITTEE ON COMMODITIES, 15th session	1-9 November
WORKING GROUP ON INTERNATIONAL SHIPPING LEGISLATION, 15th session	15-23 November
COMMITTEE ON TUNGSTEN, 25th session	6-10 December
UN/IMO Plenipotentiary Conference on Maritime Liens[6/] and Mortgages (Committee on Shipping res. 66 (XIV) and IMO Council, 65th Session)	To be determined

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Commodity conferences and other commodity meetings	As required (up to 24 weeks)
- United Nations Tropical Timber Conference, 1993	[3 weeks]
- United Nations Conference on Olive Oil, 1993	[2 weeks]
- United Nations Wheat Conference, 1993	[3 weeks]
- United Nations Conference on Natural Rubber	[3 weeks]
Working parties, study groups and expert groups	As required (up to 12 weeks)

5/ Listed for information

6/ Subject to confirmation by the General Assembly. Dates to be established after consultations between UNCTAD and IMO.